

RESOLUTION No. _____

MAINE TOWNSHIP - COOK COUNTY, ILLINOIS

A RESOLUTION AUTHORIZING THE ACCUMULATION OF FUNDS FOR CAPITAL IMPROVEMENTS FOR THE TOWNSHIP

WHEREAS, Maine Township, Cook County, Illinois (the "Township") is a township duly organized under the laws of the State of Illinois, including the Illinois Township Code, and a unit of local government as defined in Section 1 of Article VII of the Illinois Constitution; and

WHEREAS, the Board of Trustees of the Township deems it prudent financial management to establish a policy to require the accumulation of dedicated funds to address infrastructure repair/replacement and other issues related to ongoing maintenance of the buildings and property owned by the Township; and

WHEREAS, certain repairs and maintenance items will require significant expenses and it is necessary for the Township to accumulate and dedicate funds for the repairs to avoid significant tax increases in the years in which significant repairs may be needed;; and

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Supervisor and the Board of Trustees of Maine Township, Cook County, Illinois, as follows:

SECTION 1. Capital Fund.

It shall be the policy of the Township to establish a designated Capital Fund that shall be used for the exclusive purpose of accumulating funds to support the improvements, repairs to or replacement of the buildings and properties owned or leased by the Township, as well as for the ongoing maintenance of the same. The designated Capital Fund shall have no minimum balance, but shall accumulate funds in the Township corporate fund until appropriated by formal Township Board action. Such funds shall be accumulated in an amount deemed appropriate annually by the Township Board during the adoption of the Township's annual budget or any subsequent amendments to that budget. The initial funding for the accumulation will be \$ _____, effective immediately upon the adoption of this ordinance.

SECTION 2. Effective Date.

This Resolution shall be in full force and effect immediately after its publication and passage.

SECTION 3. Conflicts

Any resolution in conflict with this Resolution is repealed to the extent of such conflict.

SO RESOLVED this ____ day of July, 2018, pursuant to a vote as follows.

Ayes:
Nays:
Absent:
Abstain:

Maine Township

Laura Morask, Supervisor

ATTEST:

Peter Gialamas, Township Clerk

4832-3794-7500, v. 1

MAINE TOWNSHIP
COOK COUNTY, ILLINOIS

RESOLUTION
NUMBER _____

**A RESOLUTION AUTHORIZING THE SUPERVISOR TO PAY ROUTINE
INVOICES AND EXPENDITURES AND TO ENTER INTO CONTRACTS PROVIDED
FOR IN THE BUDGET NOT TO EXCEED A CERTAIN AMOUNT**

LAURA J. MORASK, Supervisor
PETER GIALAMAS, Town Clerk

DAVID A. CARRABOTTA
KIMBERLY JONES
CLAIRE R. MCKENZIE
SUSAN KELLY SWEENEY

Township Trustees

Published in pamphlet form by authority of the Supervisor and Town Board of Maine Township
on _____, 2018.

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE SUPERVISOR TO PAY ROUTINE INVOICES AND EXPENDITURES AND TO ENTER INTO CONTRACTS PROVIDED FOR IN THE BUDGET NOT TO EXCEED A CERTAIN AMOUNT

WHEREAS, Maine Township is an Illinois public entity operating under the laws of the State of Illinois; and

WHEREAS, the Township is a unit of local government established and governed by the Illinois Township Code, 60 ILCS 1/1-1, *et seq.*; and

WHEREAS, the Township receives certain bills, such as utility bills on a monthly basis; and

WHEREAS, at times, the Township Board does not have a meeting regularly scheduled to occur between the time it receives the bills and the time the payment for those bills is due; and

WHEREAS, the Township does not want to incur late fees or charges by failing to pay invoices by their due dates; and

WHEREAS, at times, during the course of budget meetings, the Township Board has discussed and evaluated the need to make certain expenditures for which it has allocated funds in the budget; and

WHEREAS, at times, the Board has discussed and agreed that the Supervisor should take certain actions and undertake certain obligations for which there are funds in the budget; and

WHEREAS, at times, the Township needs to enter into nominal contracts to permit the undertakings that the Township Board has discussed and directed at meetings and the contracts need to be executed in a timely fashion before the next regularly-scheduled Township Board meeting to accomplish the Township Board's objectives.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE SUPERVISOR AND TOWNSHIP BOARD OF MAINE TOWNSHIP, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: The Township Supervisor is hereby authorized to pay routine bills that are submitted by vendors to the Township on a monthly basis related to utilities or other services or functions related to the Township's operational needs not to exceed the amount of \$1,000 per invoice when the Township has received an invoice which is due prior to the next regular Township Board meeting, provided that there are funds in the budget for the payment of the bill.

SECTION 2: When the Township Board has discussed a matter at a public meeting that requires the expenditure of funds that are in the budget and has authorized the Supervisor to proceed with the project, the Township Supervisor is authorized to enter into a contract related to the project authorized by the Board without the need to bring the contract back before the Township Board for additional approval, provided that the Contract shall not exceed the amount of \$ _____ and further provided that there are adequate funds in the budget for the expenditure for the project that was approved by the Township Board.

SECTION 3: The Township Supervisor shall have the authority to commit the Township to expenditures each month not to exceed a total of \$1,000 per month without prior Township Board approval for routine Township operational needs, provided there are funds in the budget for such expenditures.

SECTION 4: In the event that the Supervisor pays any invoices pursuant to Sections 1 or 2 above, or commits the Township to any expenditure in accordance with Section 3 above, such invoices and expenditures shall be reported to the Township Board for ratification at the next regular Board meeting following the expenditure or the commitment of the expenditure.

SECTION 5: If any section, paragraph, clause, or provision of this Resolution shall be held invalid, the invalidity thereof shall not affect any of the other provisions of this Resolution.

SECTION 6: All Resolutions in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 7: This Resolution shall be in full force and effect from after its passage, approval and publication as provided by law.

VOTE: Ayes: _____ Nays: _____ Abstain: _____

APPROVED by the Maine Township Board on _____, 2018:

LAURA J. MORASK,
Township Clerk

ATTEST:

PETER GIALAMAS,
Township Clerk